

University of Northern Iowa
Dean of Students Office
Conduct Board Application, Fall 2017

The Office of the Dean of Students is seeking applications from students and faculty members with interest in serving on the Conduct Board as a part of the student conduct process. Individuals will be selected, trained, and then serve on Conduct Boards as needed. For student applicants preference will be given to students who have successfully completed 30 hours of coursework and who are of sophomore or junior standing. Preference may also be given to students and faculty with scheduled availability on Friday afternoons as this is when trainings and hearings are usually scheduled.

To apply for a Conduct Board position, please complete the following:

1. Review the instructions outlined in completing this application.
2. Read the Student Conduct Code, www.uni.edu/policies/302.
3. Complete and sign the application.
4. Submit the completed application to the **Office of the Dean of Students, 118 Gilchrist Hall**. Applications will be accepted and considered until all positions are filled.

Expectations of student Conduct Board Members:

1. You must be a full-time student.
2. You must abide by the University of Northern Iowa Student Conduct Code 3.02, university policies, and all state and federal laws.
3. You must not have any current policy violations or outstanding sanctions (future violations will be grounds for dismissal from the board).
4. You must attend **mandatory** training sessions.
5. You must attend all in-service trainings and hearing dates for which you are scheduled to serve.
6. You must familiarize yourself with the Student Conduct Code, policies, and procedures.
7. You must maintain and sign a confidentiality agreement regarding all proceedings of the board's hearings.

Expectations of faculty Conduct Board Members:

1. You must be considered by the University to be a member of its faculty.
2. You must abide by University of Northern Iowa policies, and all state and federal laws.
3. You must attend **mandatory** training sessions.
4. You must attend all in-service trainings and hearing dates for which you are scheduled to serve.
5. You must familiarize yourself with the Student Conduct Code, policies, and procedures.
6. You must maintain and sign a confidentiality agreement regarding all proceedings of the board's hearings.

In addition to the application questions on the back page, please answer the following questions, typed on a separate page and attach them to your completed application.

1. Why are you interested in serving on the Conduct Board?
2. Please list and explain any relevant employment or volunteer experience.
3. What do you think is the purpose of the Conduct Board?
4. What qualities do you possess that you believe will make you an effective member of the Conduct Board?
5. Please attach a copy of your weekly schedule including classes, meetings, work and other time commitments that occur Monday – Friday, 8:00 a.m. – 6:00 p.m.

If you have any questions, contact Alyson Rafanello, Assistant Dean of Students at (319) 273-7153 or via email at allyson.rafanello@uni.edu. Completed applications should be turned in to the Office of the Dean of Students, 118 Gilchrist Hall.

Please Type or Print Clearly

Name:

Cell Phone Number:

E-mail address:

For student applicants:

Year in school:

Major:

Cumulative GPA from the Spring 2017 semester:

Number of credits enrolled in this semester:

I live (please check one):

- In a residence hall
- In a fraternity or sorority house
- Off campus in the Cedar Falls area
- At home with parent(s)/guardian
- Other _____

For faculty applicants:

Academic area of expertise:

Faculty standing:

SIGNATURE REQUIRED *Unsigned applications will not be considered.*

By signing below, I acknowledge that all information provided in this application is true to the best of my knowledge, I understand the expectations of all board members, and authorize the Office of the Dean of Students, to review my academic and disciplinary records in relation to my application and desired service to the Conduct Board.

Name

Date

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